

COMMERCIAL BROILER PRODUCTION SURVEY (CLPS FORM 7)

EDITING GUIDELINES

Quezon City, Philippines
November 2009

EDITING GUIDELINES

The contents of the survey questionnaires must be edited prior to the data encoding. Editing is the checking of the acceptability of data based on the criteria : Consistency with other data items, data ranges and acceptability that will improve the quality of data items of the questionnaire. Editing should be done by Block, by data item and by page.

A. General Instructions

1. Use red ball pen in editing the questionnaire
2. Editing aides such as manual of operations and masterlist of samples should be on hand before editing starts.
3. Check the completeness , accuracy and consistency of the answers in the spaces provided in the questionnaire.
4. Check pre-coded answers. Be careful in recording numerical answers particularly on the correct number of decimal places as required by the questionnaire.
5. Do not erase an entry in the questionnaire .To correct an erroneous entry, cross it out with a single horizontal line and write the correction above the original entry.
6. Do not leave any answer spaces blank. A blank answer space may otherwise mean that the corresponding question is not applicable. Enter a dash(-) in the corresponding answer space or draw a horizontal line along the particular item to denote that editing was done and that information was made where entry is not necessary.

B. Editing Instructions

Specific Editing Instructions

Indicate the reference survey round for the year. (CHECK IF THE SURVEY ROUND AND YEAR IS CORRECT).. Example ; January 1,2010 Round , April 2010 Round , etc.

BLOCK A. SAMPLE IDENTIFICATION (front page of the questionnaire)

ITEMS 1 - 8. In the specific spaces provided ,check from the masterlist of sample the **name of the Region (item A1), Province (item A2), Municipality (item A3), Barangay (item A4), Stratum (item A5), Name and Location of Broiler Farm (items A6, A7), Name of Operator (item A8).**

In the corresponding boxes opposite the geographic location and other sample information including the stratum, check the designated code from the masterlist, each barangay name is preceded by a series of geographic code.

ITEM A9 - Check if the encircled code for the respondent is properly accomplished.

ITEM A 10 - Check if mark on the appropriate Reference Quarter answer box is properly accomplished.

BLOCK B . INVENTORY - Check if the entry in the space provided (January 1, April 1, July 1, October 1) 20__ is correct and the total broilers (number of heads all ages) as of the reference round is properly entered.

BLOCK C. DAY- OLD CHICKS – Check if the total number of day old chick (DOC) received or acquired or delivered on the farm is within the reference quarter.

BLOCK D. NUMBER OF BROILERS – Check if the number of broilers in head disposed/sold monthly is within the reference quarter. The sum of the monthly broiler disposed /sold should be equal to the quarterly broiler disposed .

NOTE: *If the inventory of Broiler as of January 1, 2009, the disposition should be October – December, 2008 .There is a one quarter lag for the disposition. This is the same with other quarters.*

BLOCK E. DISPOSITION BY AREA OF DESTINATION

BLOCK E.1_ WITHIN THE PROVINCE should be equal to line 1.a and line 1.b

*Line 1.a Sold live / Dressed outside Dressing Plant (DP)
(by grower)*

Check the answer in the space provided the number of broilers sold live or dressed outside Dressing Plants during the reference period and its corresponding average weight/bird is properly accomplished. Average weight per bird should be recorded in two (2) decimal places.

Line 1.b Hauled by integrators/viajeros

Check the answer in the space provided the number of broilers hauled by integrators/ viajeros that were sold alive or delivered to Dressing Plants

during the reference period. The sum of sold live and delivered to dressing plants should be equal to hauled by integrators= (Line 1.b.1 + line 1b.2.) Average live weight per bird should be recorded in two (2) decimal places.

AVERAGE LIVEWEIGHT PER HEAD (weighted)

1. To compute the total live weight by area of destination : multiply the number of birds by the average live weight.
2. To compute the average live weight (weighted), get the total weight and divide by the total number of birds disposed (Block E. 3)

To check if the average live weight is acceptable use the formula:

Ave. live weight (kilos) = (total wt / number of birds)

Total weight (metric tons) = Number of birds X average liveweight

BLOCK E. 2 OUTSIDE THE PROVINCE should be equal to line 2.a + line 2.b where;

Line 2.a – Sold live by grower is the sum of 2.a.1(Metro Manila) and 2.a.2 (other areas)

Line 2.b - Hauled by integrators / viajeros is the sum of 2.b.1 (delivered live to Metro Manila) and 2.b.2(delivered to dressing plant within the region and outside the region).

BLOCK E.3 TOTAL DISPOSITION where,

3 .1. Within the province is the sum of 1.a + 1.b.1+ 1.b2

3 .2. Metro Manila is the sum of (2.a.1 + 2.b.1)

3 .3. Other areas is the sum of (2.a.2 + 2.b.2)

Block E.3 should be equal to Block D (TOTAL Disposition)

AFTER EDITING THE QUESTIONNAIRE, THE EDITOR / SUPERVISOR SHOULD AFFIX HIS / HER NAME AND SIGNATURE , TOGETHER WITH THE DATE WHEN QUESTIONNAIRE WAS EDITED .