

May 2, 2008

Special Order No: ____
Series of 2008

Subject: Constituting the BAS Project Management Committee and Implementation Teams for the 2008 Food Consumption Survey (FCS)

In the interest of the service and in order to carry out the various activities of the 2008 FCS, the Project Management Committee (PMC) and Implementation Teams are hereby created in the Bureau to be composed of the following:

PROJECT MANAGEMENT COMMITTEE:

Project Leader:	Director Romeo S. Recide
Assistant Project Leader:	Asst. Director Maura S. Lizarondo
Members:	Roberto M. Dalag, Chief AASID
	Amelia C. Caparas, Chief SMRD
	Ratelieta Millendez, Chief SOCD
	Rodrigo Labugues, Chief ICTD
	Minda Mangabat, Chief CSD

Functions:

1. Provide the general directions for all activities related to FCS; and
2. Ensure the successful conduct of the FCS and timely completion of its plans.

IMPLEMENTATION TEAMS:

1. Survey Design and Methodology

Team Leader:	Amelia C. Caparas, Chief SMRD
Members:	Alfonsa Quitain
	Rosalinda Garcia

Functions:

1. Develop survey methodology and sampling frame for FCS; and
2. Develop / improve survey instruments.

2. Field Survey Operation Coordination

Team Leader: Ratelieta T. Millendez, Chief SOCD

Members: Edith Javier
Cristina Parado

Functions:

1. Ensure the successful conduct of the survey and timely implementation of its plan.
2. Coordinate / Facilitate financial claims.

3. Electronic Data Processing System

Team Leader: Rodrigo Labuguen, Chief ICTD

Members: Editha Balcera
Melynda Socorro Santos

Functions:

1. Develop electronic data processing system and programs for the survey;
2. Generate data output tables; and
3. Develop the PUF of the survey results.

4. Data Analysis and Report Preparation

Team Leader: Roberto M Dalag, Chief AASID

Co-Team Leader: Minda C. Mangabat, Chief CSD

Members:	Eduardo B. Sanguyo	Jacinta Estrada
	Ana Eusebio	Damaso Del Rosario
	Cynthia P. Donato	Nenita Yanson
	Ma. Carol Duran	Mona Mijares
	Emerlyn Baes	Juanito Ilao
	Mary Joy Deang	Amparo Afunggol
	Lydia Fabia	Myrna Alcachupas
	Eulalia Gungon	Salvacion Ordoña
	Manuela Nalugon	Lordita de Luna
	Amelita Abalos	

Functions:

1. Prepare dummy tables and specifications;
2. Conduct data review, analysis and interpretation; and
3. Prepare and submit technical reports.

This order takes effect immediately and will remain in force until the project completion and submission of all project reports.

ROMEO S. RECIDE

Director