

Team Leader Notes:

Temporarily Absent:
expected return date: _____

Permanent Move Within Team's Districts:
new location: _____

Permanent Move Outside Team's Districts:
new location: _____

STRICTLY CONFIDENTIAL



Malawi Government
National Statistical Office

Management Notes:

Tracking District: _____ #

Tracking Supervisor: _____ #

THIRD INTEGRATED HOUSEHOLD SURVEY, 2010/11

THIS SURVEY IS BEING CONDUCTED BY THE NATIONAL STATISTICAL OFFICE UNDER THE AUTHORITY OF THE 1967 STATISTICS ACT.
THIS INFORMATION IS STRICTLY CONFIDENTIAL AND IS TO BE USED FOR STATISTICAL PURPOSES ONLY.

TRACKING FORM

TRACKING FORMS SHOULD BE ADMINISTERED FOR HOUSEHOLDS TEMPORARILY ABSENT DURING THE TEAM'S SCHEDULED TIME IN THE ENUMERATION AREA AND FOR HOUSEHOLDS THAT HAVE PERMANENTLY RELOCATED OUTSIDE THE ENUMERATION AREA.

MODULE T-1: HOUSEHOLD IDENTIFICATION (COPY FROM VISIT 1 QUESTIONNAIRE)

WRITE CODES FOR TA, STA, OR TOWN; EA; AND HH ID. WRITE NAME OF DISTRICT; TA; VILLAGE; AND HOUSEHOLD HEAD.

		CODE	NAME
T01.	DISTRICT:	<input type="text"/> <input type="text"/> <input type="text"/>	-----
T02.	TA, STA, or TOWN:	<input type="text"/> <input type="text"/>	-----
T03.	ENUMERATION AREA:	<input type="text"/> <input type="text"/> <input type="text"/>	
T04.	PLACE / VILLAGE NAME:	-----	
T05.	HOUSEHOLD ID (FROM LIST):	<input type="text"/> <input type="text"/> <input type="text"/>	
		HOUSEHOLD ROSTER CODE	NAME
T06.	HOUSEHOLD HEAD OR SPOUSE:	<input type="text"/> <input type="text"/>	-----

MODULE T-2: CHARACTERISTICS OF THE RESPONDENT (INFORMANT)

RECORD INFORMATION ON INDIVIDUAL PROVIDING DETAILS ON HOUSEHOLDS EXPECTED DATA OF RETURN OR NEW LOCATION.

T07. FULL NAME: _____ (IF INFORMANT IS HOUSEHOLD HEAD, >> T13)

T08. RELATIONSHIP TO HOUSEHOLD HEAD: _____

T09. PHONE: _____

T10. DISTRICT: _____

T11. TA, STA, or TOWN: _____

T12. PLACE/VILLAGE: _____

MODULE T-3: CHARACTERISTICS OF THE PANEL HOUSEHOLD TO BE TRACKED

GATHER PHONE NUMBERS IF NOT PRESENT OR VALID IN VISIT 1 QUESTIONNAIRE

T13. PHONE OF HOUSEHOLD HEAD: _____ Phone 1 _____ Phone 2 _____

PHONE NUMBERS FOR OTHER HOUSEHOLD MEMBERS

HH ROSTER ID CODE

T14.A NAME :	_____	T14.B PHONE :	_____	T14.C ID :	_____
T15.A NAME :	_____	T15.B PHONE :	_____	T15.C ID :	_____
T16.A NAME :	_____	T16.B PHONE :	_____	T16.C ID :	_____

T42. **TEAM LEADER:** DO YOU THINK THAT THE TRACKING INFORMATION IS ADEQUATE TO TRACK THE HOUSEHOLD SUCCESSFULLY? 1 = Yes
2 = No >> **COMPLETE ANOTHER TRACKING FORM**

MODULE T-4: TRACKING STATUS

TRACKING FORM ADMINISTERED

T43. NAME OF FIELD SUPERVISOR: _____

T44. FIELD SUPERVISOR CODE:

T45. DATE OF TRACKING FORM: DAY / MONTH / YEAR

T46. **ENUMERATOR/TEAM LEADER:** IS THE HOUSEHOLD TEMPORARILY ABSENT (ANSWER TO T17 IS "YES"), **OR** HAS THE HOUSEHOLD PERMANENTLY RE-LOCATED WITHIN YOUR DISTRICT ASSIGNMENTS (ANSWER TO T19 IS "YES")? 1 = Yes
2 = No >> **T63 (KEY-IN TRACKING FORM)**

HOUSEHOLD TRACKING

T47. RESULT OF TRACKING VISIT 1: 1 = Interview Complete 2 = Another Visit Is Required
3 = Not Enough Information to Track Household

T48. NAME OF FIELD SUPERVISOR: _____

T49. FIELD SUPERVISOR CODE:

T50. DATE OF TRACKING VISIT 1: DAY / MONTH / YEAR

T51. **ENUMERATOR/TEAM LEADER:** IS THE ANSWER TO T47 "1" (INTERVIEW COMPLETE)? 1 = Yes >> **T62**
(IF THE ANSWER TO T51 IS "2" (NO), NOTIFY HEADQUARTERS & WAIT UNTIL TRACKING VISIT 2 FOR KEYING-IN TRACKING FORM) 2 = No

T52. RESULT OF TRACKING VISIT 2: 1 = Interview Complete 2 = Another Visit Is Required
3 = Not Enough Information to Track Household

T53. NAME OF FIELD SUPERVISOR: _____

T54. FIELD SUPERVISOR CODE:

T55. DATE OF TRACKING VISIT 2: DAY / MONTH / YEAR

T56. **ENUMERATOR/TEAM LEADER:** IS THE ANSWER TO T52 "1" (INTERVIEW COMPLETE)? 1 = Yes >> **T62**
(IF THE ANSWER TO T56 IS "2" (NO), NOTIFY HEADQUARTERS & WAIT UNTIL TRACKING VISIT 3 FOR KEYING-IN TRACKING FORM) 2 = No

T57. RESULT OF TRACKING VISIT 3: 1 = Interview Complete 2 = Another Visit Is Required
3 = Not Enough Information to Track Household

T58. NAME OF FIELD SUPERVISOR: _____

T59. FIELD SUPERVISOR CODE:

T60. DATE OF TRACKING VISIT 3: DAY / MONTH / YEAR

T61. **ENUMERATOR/TEAM LEADER:** IS THE ANSWER TO T57 "1" (INTERVIEW COMPLETE)? 1 = Yes >> **T62**
2 = No

TRACKING FORM DATA ENTRY

T62. **ENUMERATOR/TEAM LEADER:** HAS THE TRACKING AND VISIT 2 INTERVIEW COMPLETED? 1 = Yes
(IF THE ANSWER TO T61 IS "2" (NO), KEY-IN TRACKING FORM & NOTIFY HEADQUARTERS) 2 = No

T63. NAME OF DATA ENTRY (DE) CLERK: _____

T64. DATA ENTRY CLERK CODE:

T65. DATE OF TRACKING FORM DE: DAY / MONTH / YEAR
