

# HUNGER SAFETY NETS PROGRAMME

## Business Questionnaire

Hello. My name is \_\_\_\_\_ and I am working with the Hunger Safety Nets Programme to conduct a survey about your business situation and the activities you perform. Do you give me permission to interview you? You may choose not to answer any questions you do not want to. Your answers will be treated confidentially.

ADMINISTRATIVE INFORMATION							
BQ1_1	COUNTY 1= Turkana      3= Wajir 2= Marsabit    4= Mandera						
BQ1_2	LOCATION <b>CAPI: create list according to sample excel</b>						
BQ1_2a	NAME OF COMMERCIAL CENTRE <b>CAPI: create list according to sample excel</b>						
BQ1_3	DATE OF INTERVIEW <table border="1"> <tr> <th>DAY</th> <th>MONTH</th> <th>YEAR</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	DAY	MONTH	YEAR			
DAY	MONTH	YEAR					
BQ1_4	START TIME						
BQ1_5	IS THIS A REPLACEMENT? 1= Yes 2= No > BQ1_9						
BQ1_6	REASON FOR REPLACEMENT 1=Business was closed 2=Refused to be interviewed 3=No competent person						

INTERVIEWER CHECKING INFORMATION	
BQ1_9	CONSENT 1= Yes 2= No --> Ask BQ1_10 to BQ1_13 and End Interview
BQ1_10	INTERVIEWER _____
BQ1_11	HAVE YOU VISITED THIS BUSINESS BEFORE? 1= First Visit      3= Third Visit 2= Second Visit

CONTACT INFORMATION	
BQ1_7	CONTACT NAME _____
BQ1_8	PHONE NUMBER 99=N/A _____

BUSINESS INFORMATION	
BQ1_12a	Which type of business is this? 91=Retail --> BQ1_12b      94= Butcher --> BQ1_12c 92= Services --> BQ1_12b    95= Boda Boda --> BQ1_12 93= Other producer --> BQ1_12b    96= Main wholesaler --> BQ1_12
BQ1_12b	Interviewer: What is the business ID? (This is the row number on the listing form) _____
BQ1_12c	Interviewer: Is this the first or second butcher on the business listing? <b>CAPI: Dropdown menu with options of first or second.</b> _____
BQ1_12	Type of business (If multiple indicate the one for which the person was selected and that will be the object of the interview.) _____
Answer codes	
01= Grocery / corner shop	13= Hotel / guest house
02= Petty trader	14= Bar / restaurant / take away
03= Food processor (baker, local beverages, foods to sell in markets,dairy)	15= Electronics / phone repair
04= Butchery	16= tailor/ clothes repair
05= Hardware store	17= Hairdresser / beautician/ barber
06= Agricultural inputs store	18= Crafts (basket/ reedmat making, broom making etc.)
07= Mill (e.g., maize mill)	19= Construction materials dealer
08= Charcoal / firewood	20= Clothing / shoe store
09= Mechanic / tire repair	
10= Carpenter	21 Fishmonger
11= Traditional healer	22 Financial services (MPESA)
12= Taxi / moto taxi	23 Transport services/ car rental
	99=Other (specify) _____

	INTERVIEW RESULT				
	BQ_R_1	BQ_R_2	INTERVIEWER: Reschedule time and date to complete the interview	BQ_R_4	BQ_R_5
	What was the result of the interview?  Completed 1 ► BQ Not completed 2	Why the interview was only partly completed?  1=Business is closed-> BQ 2=Refuse to be interviewed 3=Not available		INTERVIEWER: Record Name of the contact for rescheduled interview	INTERVIEWER: record contact telephone number/details for rescheduled interview if available
				BQ_R_3a	BQ_R_3b
				DATE	TIME
VISIT ONE					
VISIT TWO					
VISIT THREE					
<b>I thank you:</b> INTERVIEWER TO STATE: We have now completed the interview. Thank you very much for taking the time to talk us. All the information you have given is completely confidential and your name will not appear in any of the analysis of this data.			<b>BQ_R_7</b> This is a space for comments. (It can be left blank)		

Business questionnaire

BO2_1	<i>INTERVIEWER: The respondent for this section should be the person who is most knowledgeable about the business - the owner or the person in charge. Who is the respondent for this questionnaire?</i>	1= The owner 2= The person in charge of the day to day running of the business 3= Neither the owner nor the person in charge are available --> Skip to BO_R_1 (End interview and reschedule for a time when you can speak to one of them)	□
BO2_2	In the last 12 months, for how many months did [ENTERPRISE] operate?		□□□
BO2_4	Who is the main customer?	01= Households inside the HSNP counties 02= Households outside the HSNP counties 03= Traders inside the HSNP counties. 04= Traders outside the HSNP counties. 05= Other businesses inside HSNP counties. 06= Other businesses outside HSNP counties. 98= Don't know	□□□
BO2_5	In the last 12 months, for how many months did the owner work for [ENTERPRISE]?	If =0 skip to BO_8	□□□
BO2_6	In the last 30 days, for how many days did the owner work for [ENTERPRISE]?		□□□
BO2_7	In the last 7 days, for how many hours did the owner work for [ENTERPRISE] on an average day?		□□□
BO2_8	Aside from the owner, are there any people currently working for [ENTERPRISE] who are not paid (e.g members of the household)?	1= Yes 2=No > Skip to BO2_11	□
BO2_9	How many unpaid employees are currently working at [ENTERPRISE] in total, including family members who help in the business without being paid?		□□□
BO2_10	Do most of these unpaid workers work full time or part time?		□□□
BO2_11	Aside from the owner, are there any paid employees currently working for [ENTERPRISE]?	1=Yes 2=No > Skip to BO_18	□
BO2_12	How many paid employees are there in total, (excluding the owner)?		
BO2_13	In the last 12 months, for how many months did most of these paid workers work for [ENTERPRISE]?		□□□
BO2_14	In the last 30 days, for how many days did most of these paid workers work for [ENTERPRISE]?		□□□
BO2_15	In the last 7 days, for how many hours per day did most of these paid workers work for [ENTERPRISE] on an average day?		□□□
BO2_16	In the last 30 days, how much did [ENTERPRISE] pay to these employees in total?	Ksh	
BO2_17	Where do most of these employees live?	01= Inside HSNP counties. 02= Outside HSNP counties 98= Don't know	□□□

		BO2_18	BO2_19	BO2_20
		In the past 30 days, did you spend any money/paid in kind on [COST] for the operation of [ENTERPRISE]?	In the past 30 days, how much was paid for [COST] for the operation of [ENTERPRISE]?	Where does the person to whom money for [COST] was paid live?
		1=Yes 2=No --> next COST		01= Inside HSNP counties 02= Outside HSNP counties 03=Mobile money 98= Don't know
COST	CODE		Ksh	
rent	101	<input type="checkbox"/>		<input type="checkbox"/>
electricity	102	<input type="checkbox"/>		<input type="checkbox"/>
running water (piped in the	103	<input type="checkbox"/>		<input type="checkbox"/>
other water (e.g from a	104	<input type="checkbox"/>		<input type="checkbox"/>
bucket)	105	<input type="checkbox"/>		<input type="checkbox"/>
transport costs (this includes any costs of vehicles, fuel, maintenance, costs of drivers, porters)	106	<input type="checkbox"/>		<input type="checkbox"/>
taxes, licenses (to the	107	<input type="checkbox"/>		<input type="checkbox"/>
taxes, licenses (to the local	108	<input type="checkbox"/>		<input type="checkbox"/>
bribes and other fees				
communications (e.g Air				
Insurance				
Equipment, machinery,	109	<input type="checkbox"/>		<input type="checkbox"/>
tools				

		BO2_21	BO2_22	BO2_23	BO2_24		BO2_25		
		Do you buy [INPUT] for this [ENTERPRISE]?	The last time you stocked up, how much did you spend on [INPUT] that came from inside the HSNP counties?	Who did you buy most of this [INPUT] that came from inside the HSNP counties from?	Starting from the time you last stocked up, how long do you expect this [INPUT] that came from inside the HSNP counties to last for?		The last time you stocked up, how much did you spend on [INPUT] that came from outside the HSNP counties?	Starting from the time you last stocked up, how long do you expect this [INPUT] that came from outside the HSNP counties to last for?	
		1= Yes 2= No --> next INPUT	0= Nothing --> BO2_25	1= Households 2= Traders 3= Other businesses/producers	BO2_24_1	BO2_24_2	0= Nothing --> BO2_27	BO2_26_1	
						1= Days 2= Weeks 3= Months			
INPUT	CODE	Ksh		NUMBER	UNIT		Ksh		NUMBER
livestock and livestock products	110	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
crops or other agricultural produce	111	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
merchandise or inputs from traders or wholesalers	112	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
inputs from other producers (excluding livestock products - e.g. meat from butchers).	114	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

CAP1 PROGRAMMER  
code 2 for INPUT 114. A  
BO2\_22 and BO2\_25 are

BO2_27	In the past 30 days, what was the total revenue from sales earned by this [ENTERPRISE]?	Ksh	
BO2_28	Was this revenue about the same as in a normal month, more or less?	1= About the same 2= More than normal 3= Less than normal	<input type="checkbox"/>





3 you last stocked  
ou expect this  
from outside the  
to last for?

<b>BO2_26_2</b>
1= Days
2= Weeks
3= Months
UNIT

For BO2\_23, do not show  
also, add a check that  
in't both be 00.

## 14 Business - Fish Mongers

Note for interviewer:

We want to capture information about fishmonger when fish was available.

BQ3_1	INTERVIEWER: The respondent for this module is the most knowledgeable about the business. Who is the respondent for this module?
BQ3_2	In the last 12 months, for how many months did you operate?
BQ3_4	Who is the most common type of customer?
BQ3_5	In the last 12 months, for how many months did you operate a fishmonger business?
BQ3_6	In a typical month during the last fishing season, how many hours did the owner work for the fishmonger business?
BQ3_7	In the last fishing season, for how many hours did you work for the fishmonger business on an average day?
BQ3_8	Aside from the owner, were there any people working for the fishmonger business (including household)?
BQ3_9	How many unpaid employees were working for the fishmonger business during the last fishing season, including household members without being paid?
BQ3_10	Did most of these unpaid workers work for the fishmonger business?
BQ3_11	Aside from the owner, were there any people working for the fishmonger business during the last fishing season?
BQ3_12	How many paid employees were there in the fishmonger business during the last fishing season?
BQ3_12a	Which type of business is this?
BQ3_12b	Enter Business ID (business ID is found in the survey instrument: main wholesaler, boda boda driver, butcher, etc.)
BQ3_13	In the last 12 months, for how many months did you operate a fishmonger business?
BQ3_14	In a typical month during the last fishing season, how many hours did these paid workers work for the fishmonger business?
BQ3_15	In a typical week during the last fishing season, how many hours did these paid workers work for the fishmonger business?
BQ3_16	In a typical month of the last fishing season, how much business pay did you pay to these employees in total?
BQ3_17	Where do most of these employees live?

		BQ3_18
		In a typical month of the last fishing season, did you spend any money/ <b>paid in kind</b> on [COST] for the operation of the fishmonger business?
		1=Yes 2=No ---> next COST
COST	CODE	
rent	101	<input type="checkbox"/>
electricity	102	<input type="checkbox"/>
<b>running water (piped in the business)</b>	103	<input type="checkbox"/>
other water (e.g from a bucket)	104	<input type="checkbox"/>
	105	<input type="checkbox"/>
transport costs (this includes any costs of vehicles, fuel maintenance, costs of drivers, porters)	106	<input type="checkbox"/>
<b>taxes, licenses (to the central government)</b>	107	<input type="checkbox"/>
<b>taxes, licenses (to the local government)</b>	108	<input type="checkbox"/>
bribes and other fees		
communications (e.g Air time).	109	<input type="checkbox"/>
<b>Insurance</b>		
<b>Equipment, Machinery, tools</b>	111	<input type="checkbox"/>
		BQ3_21
		During the last fishing season did you <b>buy in cash or in kind</b> [INPUT] for this [ENTERPRISE]?
		1= Yes 2= No --> next INPUT
INPUT	CODE	

livestock and livestock products	110	<input type="checkbox"/>
crops or other agricultural produce	111	<input type="checkbox"/>
merchandise or inputs from traders or wholesalers	112	<input type="checkbox"/>
inputs from other producers	114	<input type="checkbox"/>

BQ3_27	In a typical month of the last fishing season, what was the revenue earned by this fishmonger business?
BQ3_28	Was this revenue about the same as in a normal month?
BQ3_29	DO NOT READ OUT What is your opinion on this?

er business. Since fish might not be available in every season, you need to ask the following question referring to las

<p>section should be the person who is s - the owner or the person in charge.</p>	<p>1= The owner 2= The person in charge of the day to day running of the business 3= Neither the owner nor the person in charge are available ---&gt; Skip to C_20</p>
<p>months did the fishmonger business</p>	
<p>ner of this business?</p>	<p>01= Households inside the HSNP counties 02= Households outside the HSNP counties 03= Traders inside the HSNP counties. 04= Traders outside the HSNP counties. 05= Other businesses inside HSNP counties. 06= Other businesses outside HSNP counties. 98= Don't know</p>
<p>months did the owner work for the</p>	
<p>season, for how many days did the</p>	
<p>hours did the owner work for the</p>	
<p>people during the last fishing season who are not paid (e.g members of the</p>	<p>1= Yes 2=No &gt; Skip to BQ3_11</p>
<p>working for the fishmonger business in total family members who help in the</p>	
<p>full time or part time?</p>	<p>1= Full-time 2= Part-time</p>
<p>paid employees working for the fishing season?</p>	<p>1=Yes 2=No &gt; Skip to BQ3_18</p>
<p>in total? (Exclude the owner)</p>	
	<p>1=Retailing 2=Services 3=Producers</p>
<p>Information on tracking sample form. Enter 0 for fishers</p>	
<p>months did most of these paid workers work</p>	<p><i>Report the most frequent number of months or, if difficult to establish, take the average</i></p>
<p>season, for how many days did most of fishmonger business?</p>	<p><i>Report the most frequent number of days or, if difficult to establish, take the average</i></p>
<p>season for how many hours did most of fishmonger business on an average day?</p>	<p><i>Report the most frequent number of hours or, if difficult to establish, take the average</i></p>
<p>season how much did the fishmonger earn?</p>	<p>Ksh</p>
<p>?</p>	<p>01= Inside HSNP counties. 02= Outside HSNP counties</p>

98= Don't know

BQ3_19	BQ3_20	
In a typical month of the last fishing season, how much was paid for [COST] for the operation of the fishmonger business? (Please estimate the Ksh value of costs paid in-kind).	Where does the person to whom money for [COST] was paid live?	
	01= Inside HSNP counties 02= Outside HSNP counties 03=Mobile money (eg. M-PESA) 98= Don't know	
Ksh		
	<div style="text-align: center;">                                                                                                                                                                                                                </div>	
BQ3_22	BQ3_23	BQ3_24
The last time you stocked up, how much did you spend on [INPUT] ? (For in-kind purchases estimate the value) RECORD HERE ONLY FROM INSIDE HSNP COUNTIES	Whom did you buy most of this [INPUT] from? RECORD HERE ONLY FROM INSIDE HSNP COUNTIES	Starting from the time you last stocked up, how lo expect this [INPUT] ? RECORD HERE ONLY FR HSNP COUNTIES
00= None --> BQ3_25	1= Households 2= Traders 3= Other businesse/producers	
Ksh		NUMBER

	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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What was the total revenue from sales	Ksh
In month, more or less?	1= About the same 2= More than normal 3= Less than normal
How do you think the reported revenue?	1= I think stated revenue is underestimated 2= I think stated revenue is accurate 3= I think stated revenue is overestimated

t period

_	<b>CAPI:</b> This module is only for household that answered 22 to question BQ1_2.
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	BQ3_25	BQ3_26	
ng do you OM INSIDE	The last time you stocked up, how much did you spend on [INPUT]? RECORD HERE ONLY FROM OUTSIDE HSNP	Starting from the time you last stocked up, how long do you expect this [INPUT] to last for? RECORD HERE ONLY FROM OUTSIDE HSNP COUNTIES	
1= Days 2= Weeks  3= Months	00= None		1= Days 2= Weeks  3= Months
UNIT	Ksh	NUMBER	UNIT

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CAPI PROGRAMMER: For BQ3\_23, do not show code 2 for INPUT 114. Also, add a check that BQ3\_22 and BQ3\_25 can't both be 00.

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END

BQE\_1 CAPI PROGRAMMER: Record end time.

VISIT ONE
END TIME

VISIT TWO
END TIME

BQE\_2 CAPI PROGRAMMER: Take GPS reading.

BQE\_3 CHECKED BY \_\_\_\_\_

DAY	MONTH	YEAR

BQE\_4 DATE OF CHECK


VISIT THREE
END TIME

3