

CENSUS OF AGRICULTURAL SERVICES

2007

↓ *When contacting Stats SA please quote this number*

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↑ *Please correct any errors in the above address label*



Purpose of the census

The Census of Agricultural Services covers the activities of all enterprises that conduct agricultural services for commercial purposes in South Africa. For the purpose of this census, a commercial enterprise is registered for VAT (Value Added Tax) and/or Income Tax. Results of the census serve as the basis for evaluating the present situation (in terms of production, labour, operating expenses, equity and liabilities, etc.) and the market needs for agriculture. The results can benefit you directly, since it will enable you to position your operation in relation to other enterprises in South Africa. These results will be published in Statistical Release P1140 – Census of Agricultural Services 2007, and in Report 11-40-01 – Census of Agricultural Services 2007.

Collection authority

The information required is collected under Section 16 of the Statistics Act, 1999 (Act No. 6 of 1999). Your co-operation is sought in completing and returning this questionnaire by the due date.

Confidentiality

In accordance with Section 17 of the Statistics Act, 1999 (Act No. 6 of 1999), your completed questionnaire remains confidential to Statistics South Africa (Stats SA).

Due date

Please complete this questionnaire and return it in the business reply service envelope or fax it to Stats SA by **30 September 2007.** If exact figures are not available, please provide careful estimates.

Stats SA recommends that you retain a copy to refer to, in the event of a query.

Help available

If you have problems in completing this questionnaire, or find that it will be difficult for you to meet the deadline, please contact us at:

- Telephone number: (012) 310-2933
- Fax number: (012) 310-4641 / 4642
- E-mail address: martieb@statssa.gov.za
- Web site: www.statssa.gov.za/agriculture
- Postal address: Statistics South Africa
Private Bag X44
Pretoria, 0001

Person whom Stats SA should contact if any queries arise regarding the completed questionnaire

Name		Telephone number	()
Signature		Cellphone number	
Position/Title		Fax number	()
Date		E-mail address	

Hierdie vraelys is ook in Afrikaans beskikbaar.

Please note

For this census:

- This questionnaire should be completed by or on behalf of all businesses that operate on their own property, work on a rented property or on property on shares.
- **If exact figures are not available, please provide careful estimates.**
- Report all monetary values in thousands.
- The items listed under subheadings '**Include**' and '**Exclude**' are only examples and should not be taken as a complete list of items to be included or excluded.

Definition

- An enterprise is a legal unit or a combination of legal units that includes and directly controls all functions necessary to carry out its activities.

Part 1 – General information

1. Change of address:

2. Please indicate the ownership of the enterprise.

<input type="checkbox"/> Individual	<input type="checkbox"/> Close corporation	<input type="checkbox"/> Family
<input type="checkbox"/> Co-operative society	<input type="checkbox"/> Partnership	<input type="checkbox"/> Public company
<input type="checkbox"/> Private company	<input type="checkbox"/> Trust	Other (specify)
<input type="checkbox"/> Government enterprise	<input type="checkbox"/> Public corporation	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

3. Period covered by this questionnaire

Note

- This questionnaire should be completed for your financial year **ended** on any date between **1 July 2006** and **30 June 2007**.

Please indicate the period covered by this questionnaire From To

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- If the period covered by this questionnaire is not 12 months, please explain why, e.g. change of financial year.

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4. Name of the magisterial district in which most of the activities covered by this questionnaire, take place

5. In which province is the enterprise situated? (Please tick one)

- | | | |
|---------------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Gauteng | <input type="checkbox"/> Mpumalanga | <input type="checkbox"/> North West |
| <input type="checkbox"/> Free State | <input type="checkbox"/> KwaZulu-Natal | <input type="checkbox"/> Western Cape |
| <input type="checkbox"/> Eastern Cape | <input type="checkbox"/> Northern Cape | <input type="checkbox"/> Limpopo |

Part 2 – Agricultural services (excluding veterinary services)

Note

- If the service that you are involved with is not listed below, refer to the list of the other services that is sent with the questionnaire. From the list provided please enter the code of the service as shown on the list in the space of ‘other’ below.
- Please show gross income earned from agricultural services conducted by this enterprise for the financial year.
- The value of services rendered, but for which payment has not yet been received should be included.
- **Gross income = total turnover before deductions.**

Services rendered for year that ended not later than 30 June 2007

	Gross income R'000
6. Agricultural and animal husbandry (except vet services)	<input type="text"/>
7. Agricultural irrigation systems	<input type="text"/>
8. Agricultural land clearing	<input type="text"/>
9. Agricultural machinery with drivers and crew provision	<input type="text"/>
10. Agricultural pest control	<input type="text"/>
11. Agricultural products grading	<input type="text"/>
12. Animal or game catching	<input type="text"/>
13. Animal boarding operation	<input type="text"/>
14. Animal breeding centre	<input type="text"/>
15. Animal output growth promoting	<input type="text"/>
16. Animal skinning	<input type="text"/>

		Gross income R'000
17.	Animal spraying	
18.	Artificial animal breeding	
19.	Artificial insemination	
20.	Cane sugar cutting	
21.	Cattle dipping	
22.	Cattle droving	
23.	Cattle mustering by helicopter	
24.	Cleaning and selling of litter after removal from chicken houses	
25.	Contract milking	
26.	Coop cleaning	
27.	Cotton ginning	
28.	Crop bulk packaging	
29.	Crop cleaning and decorating	
30.	Crop cooling and drying	
31.	Crop establishing activities	
32.	Crop growth promoting	
33.	Crop harvesting and related activities	
34.	Deforestation of land	
35.	Egg grading and cleaning	
36.	Farm butcher	
37.	Farm development	

	Gross income R'000
38. Farm labour contractors	
39. Fruit grading and packing	
40. Fruit packing by companies on the farm or warehouses not situated in the farm	
41. Fruit picking and sorting	
42. Fruit preserving and enhancing by dipping, washing, waxing, etc. before packing and selling on behalf of the farmer	
43. Garden design implementation	
44. Garden planting	
45. Grain cleaning	
46. Grain cultivating	
47. Grazing agency	
48. Hay cutting and making	
49. Herd testing	
50. Landscape gardening	
51. Manure gathering	
52. Natural fresh fertilizer gathering	
53. Pasture cultivating	
54. Ploughing	
55. Pet boarding operation	
56. Poultry caponising activities	
57. Seed cleaning and dressing	
58. Shearing of livestock	

Gross
income

R'000

- 59. **Shepherding**
- 60. **Silo filling**
- 61. **Soil conservation**
- 62. **Speculation**
- 63. **Tobacco leaf packing as part of services to farmers**
- 64. **Wool classing and grading**
- 65. **Other (please specify by indicating the code and the amount as indicated on the list of other services in the spaces provide below)**

Code	R'000	Code	R'000	Code	R'000
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					

R'000

- 66. **Total gross income earned (Question 6 to Question 65)**

Part 3 – Other income

R'000

67. Royalties, franchise fees, copyright, trade name and patent rights received

Include

- Payments received under licensing arrangements.

68. Interest received

Include

- From hire purchase arrangements and from loans and advances made to related and unrelated enterprises.
- On finance leases.
- From earnings on discounted bills.
- From deposits in banks and non-bank financial institutions.
- On decentralisation benefits.
- On debentures.
- On derivatives.

Exclude

- Capital repayments received.

69. Dividends received

70. Income received from the rental and leasing of land, buildings and other structures

71. Income received from operational leasing and hiring of plant, machinery and equipment

Exclude

- Payments received under hire purchase arrangements.

72. Income received from operational leasing and hiring of motor vehicles and other transport equipment

Exclude

- Payments received under hire purchase arrangements.

73. Net profit on foreign loans as a result of variations in foreign exchange rates or transactions

Include

- Foreign exchange profits.

74. Profit from the redemption, liquidation or revaluation of liabilities at a value lower than the book value, if credited

75. Profit from the sale or realisation for cash or revaluation of assets at a value higher than the book value, if credited

Include

- Net profit on share trading.
- Bad debts recovered.
- Other profits from capital transactions.

R'000

76. Other income (specify)

<p><i>Include</i></p> <ul style="list-style-type: none"> Sundry income.
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Part 4 – Inventory

Opening values

R'000

77. Raw materials or materials for processing, packaging materials, fuel and consumables and maintenance stores, e.g. parts
 78. Work in progress
 79. Finished goods produced by this enterprise
 80. Finished goods not produced by this enterprise, but purchased for resale.....
 81. Total opening values (Question 77 to Question 80)

Closing values

R'000

82. Raw materials or materials for processing, packaging materials, fuel and consumables and maintenance stores, e.g. parts
 83. Work in progress
 84. Finished goods produced by this enterprise
 85. Finished goods not produced by this enterprise, but purchased for resale
 86. Total closing values (Question 82 to Question 85)

Part 5 – Employment

Number of owners/family workers as at 30 June 2007

	Number	
	Male	Female
87. Owner who works for him/herself, including part-time owners	<input type="text"/>	<input type="text"/>
88. Other owners directly involved in the operation of the enterprise	<input type="text"/>	<input type="text"/>
89. Family members involved in the operation of the enterprise but who do not receive regular salaries	<input type="text"/>	<input type="text"/>
90. Total (<u>Question 87 to Question 89</u>)	<input type="text"/>	<input type="text"/>

Number of full-time employees who receive regular salaries as at 30 June 2007

	Number	
	Male	Female
91. Managers	<input type="text"/>	<input type="text"/>
92. Foremen	<input type="text"/>	<input type="text"/>
93. Other full-time employees (including office staff):		

	Number	
	Male	Female
93.1 Office staff (include domestic workers)	<input type="text"/>	<input type="text"/>
93.2 Other full-time employees	<input type="text"/>	<input type="text"/>

	Number	
	Male	Female
94. Total (<u>Question 91 to Question 93</u>)	<input type="text"/>	<input type="text"/>

Number of casual and seasonal workers employed during the financial year

Include

- Family members who do receive salaries/remuneration for periods employed.

Exclude

- Contractors and their employees.

Number of casual and seasonal workers that worked less than 3 months during the reporting period

Number of casual and seasonal workers that worked more than 3 months during the reporting period

	Male		Female	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
95. Casual, seasonal, occasional and day labourers ..				

Part 6 – Expenditure incurred during the financial year

Notes

- Where enterprises are situated in different provinces, the division of data between the provinces can be calculated on the basis of, for example, the areas of the different enterprises.
- Value of payment in kind is the costs for the owner of rations such as maize meal, flour, meat, fish, milk, bread, coffee, sugar, tobacco, clothing, shoes, transport, training and medicine provided for employees, and medical expenses paid on their behalf.

Exclude

- Capital expenditure/purchase of assets (included in Part 8).

Full-time employees

R'000

96. Salaries, cash wages and cash bonuses

97. Value of payment in kind

Casual and seasonal paid workers

98. Salaries, cash wages and cash bonuses

99. Value of payment in kind

Other expenditure

100. Purchases

Include

- Raw materials, components used in production, including consumables.
- Spare parts.
- Goods for resale .
- Purchases and transfers-in of finished goods, intermediate products and partially completed goods from related enterprises.

Exclude

- Fuel, lubricants and grease purchased.
- Containers and packaging materials.

101. Advertising and marketing expenses

102. Bank charges

103. Containers and packaging materials

104. Depreciation provided for during the financial year

Note

- Report depreciation or provision for depreciation as recorded in the financial or management accounts on all assets such as machinery, equipment, office equipment (e.g. computers), tractors, motor vehicles and other transport equipment.

R'000

105. Electricity costs

106. Excise and custom duties

Include

- Only the tax portion of docking costs, harbour costs, landing fees and other import costs.

Exclude

- Company tax.

107. Fuel, lubricants and grease purchased

108. Insurance premiums paid regarding property, such as buildings, vehicles, machinery, etc

109. Interest paid on mortgages and on money borrowed

Include

- Interest on bank loans.
- Interest on loans made to this enterprise related and unrelated enterprises.
- Interest paid in respect of finance leases.
- Interest paid on loans from partners.
- Expenses associated with discounted bills.
- Interest on debentures.
- Interest on derivatives.

Exclude

- Other bank charges.
- Capital repayments.

110. Licence fees paid for vehicles, trucks, trailers, tractors

111. Losses on foreign loans as a result of variations in foreign exchange rates or transactions

112. Losses from the redemption, liquidation or revaluation of liabilities at a value higher than book value, if debited

113. Losses on assets or investments sold or revalued (not related to normal trade activities)

Include

- Losses from the sale or realisation for cash or revaluation of assets or investments at a value lower than book value, if debited.
- Provision for bad debt and bad debt written off.
- Assets written off.
- Losses on share trading.
- Impairment of assets.

114. Membership or affiliation costs

115. Operating leasing and hiring of plant, machinery, equipment and vehicles

116. Paper expenditure

117. Postal and courier services

R'000

118. Printing expenditure	<input type="text"/>
119. Other stationery	<input type="text"/>
120. Property rates paid to municipalities	<input type="text"/>
121. Railage and transport out	<input type="text"/>
122. Remedies purchased for combating diseases and pests in livestock and poultry, such as dips, dosing remedies, disinfectants and vaccines	<input type="text"/>
123. Remedies purchased for forage, field and horticultural crops, such as insecticides, fungicides, weed-killers and preparations for treating seed	<input type="text"/>
124. Rental of land, buildings and other structures paid	<input type="text"/>
125. Repair and maintenance expenditure	<input type="text"/>
126. Research and development costs	<input type="text"/>
127. Royalties, franchise fees, copyright, trade names and patent rights paid	<input type="text"/>
128. Security services and maintenance costs of security systems (include IT security services)	<input type="text"/>
129. Severance, termination and redundancy payments	<input type="text"/>
130. Services rendered by contractors	<input type="text"/>
131. Telecommunication services (e.g. internet charges, telephone and facsimile) ...	<input type="text"/>
132. Travelling expenditure	<input type="text"/>
133. Water services	<input type="text"/>
134. Other (specify)	<input type="text"/>
.....	<input type="text"/>

Include

- Accommodation.
- Bursaries.
- Donations and sponsorships.
- Entertainment.
- Professional services, e.g. audit and other professional business services, legal expenses and data processing services.
- Regional service levies.

135. Total expenditure (Question 96 to Question 134)

Part 7 – Balance sheet

Note

- Report the total book value of assets and liabilities as at the **end of the financial year**.

Assets

136. Non-current assets

R'000

136.1 Property, plant and equipment and intangible assets

136.2 Goodwill

Note

- Property, plant and equipment, and intangible assets, and goodwill must correspond with the **total of column (g) in Part 8**.

136.3 Long-term investments

136.4 Other non-current assets

137. Total non-current assets (Question 136.1 to Question 136.4)

138. Current assets

R'000

138.1 Accounts receivable (debtors)

138.2 Cash and bank

138.3 Inventory (must correspond with Question 86)

138.4 Other current assets

139. Total current assets (Question 138.1 to Question 138.4)

140. Total assets (Question 137 plus Question 139)

Equity and liabilities

	R'000
141. Owner's equity	
<p><i>Include</i></p> <ul style="list-style-type: none"> • Shareholders' funds/interest 	
142. Non-current liabilities	R'000
142.1 Long-term loans	
142.2 Other non-current liabilities	
143. Total non - current liabilities (Question 142.1 to Question 142.2)	
144. Current liabilities	R'000
144.1 Accounts payable (creditors)	
144.2 Bank overdraft	
144.3 Other current liabilities	
145. Total current liabilities (Question 144.1 to Question 144.3)	
146. Total equity and liabilities (Question 141 plus Question 143 plus Question 145)	

Part 8 – Book value of property, plant and equipment and intangible assets

147. Book value of property, plant and equipment and intangible assets

Type of asset (a)	Book value at beginning of financial year according to balance sheet (b) R'000	PLUS Capital expenditure on erection of new buildings and works; additions to and alterations of existing buildings and works; work in progress capitalised ; new plant and machinery; used plant and machinery if imported by you or on your behalf (whether paid to outside contractors/concerns or done by your enterprise itself) (c) R'000	PLUS Capital expenditure on the acquisition of land ; existing buildings and works; and used plant, machinery and vehicles; and transfers-in (d) R'000	PLUS OR MINUS Sales of assets(-),and revaluation and other adjustments to book value (e) R'000	MINUS Depreciation and amortisation during the year (not accumulative depreciation) (f) R'000	EQUALS Book value at the end of the financial year according to balance sheet (g) R'000
1. Land						
2. Residential buildings						
3. Non-residential buildings						
4. Construction works, roads and parking areas						
5. Computers and other IT equipment						
6. Motor vehicles, tractors and other transport equipment						
7. Plant, machinery and other office equipment						
8. Intangible fixed assets						
8.1 Computer software						
8.2 Other						
9. Intangible non-produced assets (goodwill, patented entities, etc.)						
10. Other assets (specify)						
Total (Column (g) must correspond with Question 136.1 & 136.2)						

Part 9 – Transformation

148. Have you done anything in terms of enterprise development? Yes No

149. Have you done anything in terms of corporate social investment, etc? Yes No

150. How many employees have been trained during the financial year? Number