



**Form No:03/TĐTNN-XA**

Province, city: .....

District, urban district, town: .....

Commune:.....

Phone number of commune's People :

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**PART I: BASIC INFORMATION**

1. Which region does the commune belong to? (fill appropriate code in the box):

Mountainous area = 1 ; High land area = 2 ; Island = 3 ; delta, midland= 4

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2. Number of villages in the commune

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3. Total Number of households in commune (households)

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4. Total Number of people in commune (persons)

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5. Number of poor households in the commune in 2010 under National Standard for poverty (households)

(Household have average income less than 400.000d/person/month)

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6. Number of close poor households in the commune in 2010 under National Standard for poverty (households)

(Household have average income from 401.000d/ to 520.000d/person/month)

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**PART II. PLANNING NEW RURAL CONSTRUCTION ,ELECTRICITY, RURAL ROAD**

7. Communes had planned to build a new countryside?

1  Yes 2  No [>> Question 8]

Type of planning	Code	Tick x in appropriate box		
		Not planning	The plan have planned but not yet approved by authorities	Planned
A	B	1	2	3
Development plan communal agricultural production	01			
Planning the development of new residential areas and renew of existing residential areas	02			
Planning development for infrastructure - economic - social – environment according to the new standard	03			

8. Number of villages with electricity:

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8.1. In which: Number of villages covered by National Electricity network

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9. Is there an automobile road to the Commune's committee office?

1  Yes 2  No [>> Question 11]

10. Can the road to the headquarters of the commune be used year-round? 1  Yes 2  No

11. Is it covered by asphalt, concrete? 1  Yes 2  No

12. System of communal roads, village's roads, alley's roads, inner-field's main roads

Type of road	Code	Total (km)	Divided according to level of hard (km)			
			Asphalt, Concrete	Macadam, gravel	Brick	Ground
A	B	1	2	3	4	5
<b>- Communal road, inner communal (join central commune with village or connected communes) (01=02+03+04+05+06)</b>	01					
Divided by the width of the road:						
+ Less than 2 m	02					
+ From 2 m – less than 3 m	03					
+ From 3 m – less than 6 m	04					
+ From 6 m – 6,5 m	05					
+ Over 6,5 m	06					
<b>- Village's roads (join villages with hamlet ) (07=08+09+10)</b>	07					
Divided by the width of the road:						
+ Less than 2 m	08					
+ From 2 m – 3 m	09					
+ Over 3 m	10					
<b>- Alley's roads (join households ) (11=12+13+14)</b>	11					
Divided by the width of the road:						
+ Less than 2 m	12					
+ From 2 m – 3 m	13					
+ Over 3 m	14					
<b>- Inner-field's main roads (Join Field to residential) (15=16+17+18)</b>	15					
Divided by the width of the road:						
+ Less than 2 m	16					
+ From 2 m – 3 m	17					
+ Over 3 m	18					

13. Number of villages with automobile roads to the village:


14. Number of villages that people travel mainly by waterway:


15. How far from commune people's committee to the nearest center town is? (km)


16. How far from commune people's committee to the District people's committee is? (km)

**PART III: KINDERGARTENS, SCHOOLS**

17. Number of Nursery schools, kindergartens, schools in the commune (including private schools):

Unit: School

Type of school	Code	Total	By the level of construction			Number of [...] have recognized national standards
			Permanent	Semi-permanent	Others	
A	B	1=2+3+4	2	3	4	5
Nursery school/Kindergarten	01					
Primary school	02					
Secondary school	03					
High school	04					

18. Number of villages with the kindergarten(s):

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18.1. *In which:* Number of villages with the private kindergarten(s):

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19. Number of villages with the nursery school(s):

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19.1. *In which:* Number of villages with the private nursery school(s):

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**PART IV. POST OFFICE, CULTURE, CULTURAL HOUSE, LIBRARY, TELECOMMUNICATIONS ACCESS**

20. Are there any telecommunication services in the commune? (including post offices, post offices - cultural, the postal private services of telecommunications, the internet service business private, postal outlets)

1  Yes 2  No [ >> Question 26]

21. Are there any post offices in the commune? (except the post offices-cultural)

1  Yes 2  No

22. Are there any post offices - cultural in the commune?

1  Yes 2  No [ >> Question 24]

23. Are there post offices – cultural have computers with connected internet?

1  Yes 2  No

24. How many private internet service in the commune:

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25. How many villages with private internet service:

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26. Are there any commune culture houses in commune?

1  Yes 2  No

27. Are there any commune sports in commune?

1  Yes 2  No [ >> Q 30]

28. Are there any cultural centers, commune sport is recognized as standards of the Ministry of Culture - Sports and Tourism in commune?

1  Yes [ >> Q30] 2  No

29. Are there any cultural centers, commune sport is standards of the Ministry of Culture - Sports and Tourism but not yet considered recognized in commune?

1  Yes 2  No

30. Number of villages with village's cultural houses / Home Community:

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31. Number of villages with village's sports:

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32. Number of villages with cultural houses –sport's village reached stipulated by the Ministry of culture, Sport and Tourism

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32.1. *In which:* Number of villages with culture houses –sport's villages is recognized as standards of the Ministry of culture, Sport and Tourism

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33. Number of villages recognized the cultural village:
34. Are there any libraries in the commune? 1  Yes 2  No
35. Number of villages with libraries:
36. Are there any law-book bookshelves in commune? 1  Yes 2  No [->question 38]
37. Where is the law-book bookshelves (*fill in appropriate code in the box*)   
 Commune library =1 Commune post offices - cultural =2 Commune culture house =3  
 Commune People's Place=4 ; Other =5
38. Does the commune have a local radio system linked to villages? 1  Yes 2  No
39. Number of villages with radio system:

**PART V: HEALTH CARE, PURIFIED WATER, ENVIRONMENT**

40. Are there any medical stations in the commune? 1  Yes 2  No [->Question 46]
41. What is the type of construction? (*fill in appropriate code in the box*)   
 Permanent =1 ; Semi-permanent =2 ; Other =3
42. Are there any medical waste categories in medical station? 1  Yes 2  No
43. Which type of medical waste treatment is used: (*fill in appropriate code in the box*)   
 Burial = 1; Burning/ incinerators = 2; Transported to common waste-damp = 3;  
 Transported to specialized medical waste treatment = 4; Other = 5
44. The number of officers and employees of the commune health (*as of 01/7/2011*)

A	Code	Total	In which: Female
	B	1	2
Doctor	01		
Physician/ nurse/ nurses	02		
Midwife	03		
Pharmacist	04		
Druggist	05		

45. Is there commune has been recognized as a stand national health? 1  Yes 2  No
46. Number of villages with villages medical staff:
47. Excepted commune health care center, are there any other health centers or medical treatment center in commune ? (including oriental medicine)? (only the registered business establishments, a certificate of practice) 1  Yes [->Question 49] 2  No
48. How far from the commune people's committee to the nearest health care centers is? (km)

[->Question 50]

49. Other health care centers in Commune (*Excepted commune health centers*)

Type of health care center	Code	Are there any [...] ? Yes = 1 No = 2 [ >> Next line]	Number [...] in commune
A	B	1	2
Hospital	01		
<i>In which: Private hospital</i>	02		
Medical Center	03		
Clinic Polyclinic	04		
<i>In which: Private Clinic Polyclinic</i>	05		
Clinic, Private Clinic ( <i>except Clinic Polyclinic</i> )	06		
<i>In which: Clinic oriental</i>	07		

50. Number of villages with Private Clinic :

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51. Are there any medical pharmacy in commune?

1  Yes 2  No [ >> Question 54]

52. Number of medical pharmacy in commune:

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52.1. *In which* : Number of medical pharmacy standards of GPP

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53. Number of villages with medical pharmacy :

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54. Are there any water supply in commune

1  Yes 2  No [ >> Question 58]

55. Number of households used water from water supply in commune:

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56. The Organization, individual management of water supply: (*fill in appropriate code in the box*)

Commune (Village) =1; State Enterprises =2; Private =3; Others =4

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57. Number of villages with water supply :

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58. Are there any sewage drainage systems in commune?

1  Yes 2  No [ >> Question 60]

59. Number of households with sewage drainage system :

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60. Does the commune garbage collection?

1  Yes 2  No [ >> Question 62]

61. Number of villages with garbage collection and the form of processed waste mainly:

*Unit: Villages*

The Organization, individual collectors	Code	Number of villages with garbage collection	Number of vilages by			
			Burial	Burning/ incinerators	Transported to common waste-damp	Others
A	B	1	2	3	4	5
Commune (Village)	01					
Organizations and individuals outside the commune	02					
Others	03					

62. Damage caused by the disease in cattle, poultry caused in the past 12 months (as of 01/7/2011)

In the commune there occur any of the following diseases in the past 12 months? Fill X IF YES	Code	Number [...] happened (times)	How many times households affected by [...] (times)	Number of villages affected by [...] (villages)	
					A
Bird flu	01				
Blue ear disease in pigs	02				
Foot and mouth disease	03				

**PART VI: IRRIGATION, AGRICULTURE, FORESTRY, FISHERY EXTENSION, VETERINARY SERVICES**

63. Total length of channel in the commune (km)

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63.1. In which: Total length of solid channel (km)

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64. Length of irrigation channels under commune or cooperative management (km)

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64.1. In which: Total length of solid channel (km)

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65. Number of pump stations in the commune

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66. Does the Irrigation system is basically meet the requirements of production and welfare of the people ? 1  Yes 2  No

67. Agriculture, forestry, aquaculture extension, veterinary services

Indicator	Unit	Code	Total	In which : Female
A	B	C	1	2
Number of extension officers in agriculture, forestry, aquaculture of commune (excluding freelance contractors)	People	01		
Number of villages having agriculture, forestry, fishery extension freelance contractors	Villages	02		x
Number of veterinary officers in the commune	People	03		
Number of villages having veterinary officers extension freelance contractors	Villages	04		x
Number of private service veterinary officers in the commune	People	05		

68. Are there any agricultural extension station in commune? 1  Yes [ >> Question 70] 2  No

69. How far from commune people's committee to the nearest agricultural extension stations? (km)

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**PART VII: MARKETS, BANKS, CREDIT AGENCIES, PROCESSING FACTORIES**

70. Are there any markets in commune? 1  Yes [ >> Question 72] 2  No

71. How far from the commune people's committee to the nearest market? (km)

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[ >> Question 73]

## 72. Markets in commune

Type of market	Cod e	Are the any [...]? Yes =1 No =2 [ >> Next line]	Total of market	Number of market Permanent, semi_Permanent	Number of markets is recognized as the Ministry of Construction	Number of village with market
A	B	1	2	3	4	5
Daily Market	01					
Kermess in commune	02					
Agricultural products wholesale market	03					

73. Are there any shops seeds, livestock, fisheries and supplies for production in commune? 1  Yes [ >> Question 75] 2  No

74. Distance from commune people's committee to the nearest shops seeds, livestock, and supplies for production outside the commune how many km?

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[ >> question 76]

75. Shops seeds, livestock, fisheries and supplies for production in commune

Type of shops	Cod e	Are the any [...] in commune? Yes =1 No =2 [ >> Next line]	Total shops	Number of village having shops [...]
A	B	1	2	3
Provide plant varieties and animal breeds	01			
Provide aquatic species	02			
Provide materials for production	03			
<i>In which:</i> for Agriculture, forestry, aquaculture	04			

76. Are there any shops to purchase products of agriculture, forestry, fisheries and small scale industries? 1  Yes [ >> Question 78] 2  No

77. How far from the commune people's committee to the nearest shops outside the commune to purchase agricultural, forestry, fisheries and small scale industries products? (km)

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[ >> Question 79]

78. Shops to purchase products of agriculture, forestry, fisheries and small scale industries in commune.

Type of shops	Cod e	Are the any [...] in commune? Yes =1 No =2 [ >> Next line]	Total shops	Number of villages having shops [...]
A	B	1	2	3
Purchase of agricultural , forestry and fisheries products	01			
Purchase of small scale industry products	02			

79. Are there any storage and preservation of agricultural, forestry and fisheries in commune? 1  Yes 2  No [ >> Question 81]

80. Storage and preservation of agricultural, forestry and fisheries in commune

Unit: Storehouse

Type of storage	Code	Total	Divided by type of owned		
			State enterprises, collectives	Private	Others
A	B	1	2	3	4
Preservation of agricultural products Storage	01				
Preservation of aquatic products Storage	02				

81. Are there any shops or repair / maintenance of machinery and equipment for agriculture, forestry and fisheries in commune? 1  Yes [=>Question 83] 2  No

82. Distance from commune people's committee to the nearest shops or repair / maintenance of machinery and equipment for agriculture, forestry and fisheries outside the commune how many km?

83. Are there any banks or bank branches in the commune? (Excepted the point of transaction by the Bank for social policies) 1  Yes [=>Question 85) 2  No

84. Distance from commune people's committee to the nearest banks or bank Branches outside the commune how many km?

85. Number of People's Credit Fund stations in the commune

86. Number of agricultural product processing establishments in the commune (Rice husking & milling, tea roasting, coffee/cashew processing, animal feed processing, production of rice noodles, mung bean cake, honey, coconut oil, ground-nut oil, sausage, sedge mat,...)

87. Number of forestry product processing establishments in the commune (Production of rattan & bamboo handicrafts, carved/engraved wooden products, lacquer processing, turpentine production)

88. Number of aquacultural product processing establishments in the commune (production of fish sauce, processing of frozen fishery products, dried squid, dried fishery products,...)

89. Number of salt production establishments in the commune

90. Are there any clusters / industrial zone in commune? 1  Yes [=> Question 92] 2  No

91. Distance from commune people's committee to the nearest clusters / industrial zone outside the commune how many km ?

**PART VIII: SOCIAL POLICY IMPLEMENTATION**

92. Number of households receiving assistance in house repair and construction in 2010

93. Number of persons provided with hospital fee remission cards as of 1/7/2011 ( excepted children under 6)

94. Number of people with health insurance cards are supported health insurance (As of 01/7/2011)

95. Number people pay voluntary health insurance (As of 01/7/2011) (excluding officers, civil servants, pensioners....)

Unit: times

Indicator	Code	The time involved in training			
		Under 1 month	From 1 – under 2 months	From 2 – under 3 months	Over 3 months
A	B	1	2	3	4
<b>Total</b>	01				
<i>Divided according to profession</i>					
- How many times that people trained in agriculture, forestry and fisheries	02				
- How many times that people trained in non-agriculture, forestry and fisheries	03				
<i>Divided according to trainees</i>					
- Number of people trained under the poverty	04	x			
- Number of trained people belonging to policy	05	x			
- Number of people trained under other household	06	x			

97. Number of households granted loans under programs, projects in 2010

98. Total loan amount under programs, projects in 2010 (million dong)

99. Number of households granted Residential Land use rights certificates (As of 01/7/2011)

100. Area of agricultural land granted use rights certificates (As of 01/7/2011) (ha) (includes agriculture land, forestry land, land for aquacultural production, land for salt production and other agricultural production land)


**PART IX: LAND USE, CHANGES IN LAND USE PURPOSE FOR AGRICULTURE, MECHANIZATION, IRRIGATION**

101. Is the State has made recovery of agricultural land in the commune from 2006 to 2010? 1  Yes 2  No [ >> Question 103]

102. Number of household for which the State has revoked the agriculture land from 2006 to 2010

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103. Changes in agricultural land use, of land belonging to the commune

Unit: Ha

Type of land	Code	Total area of the commune at 01/01/2011	Area of agricultural land converted in to 'land used for special purposes' in 5 years from 01/01/2006 - 01/01/2011				
			Total	Of which			
				Residential land	For non-agricultural, processing zones	For roadways, irrigation	Other purposes
A	B	1	2=3+..+6	3	4	5	6
Land for annual crops	01						
<i>of which:</i> - Rice land	02						
Land for Perennial crops	03						
Forestry land	04						
<i>of which:</i> - Plantation land	05						
Aquaculture land	06						
Land for salt production	07						
Other	08						

## 104. Agricultural Mechanization and Irrigation over the past 12 months (as of 01/7/2011)

Unit: Ha

Type of land	Co de	Total area	In total			
			Land area ploughed by tractor	Land area with automatic irrigation	Land area sowed by machine	Land area harvested by machine
A	B	1	2	3	4	5
The cultivated area of rice (01=02+...+05)	01					
Divided: - Summer-august 2010	02					
- Autumn 2010	03					
- Winter 2010	04					
- Winter spring2011	05					
The cultivated area of other annual crops	06					

## 105. Damage caused by natural disasters in the past 12 months (As of 01/7/2011)

The communes have occurred following natural disasters in the past 12 months? Fill X IF YES	<input type="checkbox"/> x ↓	Code	Number happend [...] (times)	Number of times households affected by [...] (times )	The area of agricultural land damaged by[...] (Ha)
A	B	C	1	2	3
Storms, flooding		01			
Floods, flash floods		02			
drought		03			
Saline intrusion		04			
Freezing, damaging cold		05			

**PART X: THE COLLECTIVE ECONOMY AND TRADE VILLAGES**

## 106. Cooperative active in the commune (As of 01/7/2011) Unit: Cooperative

Type of Cooperative	Code	Total	In which: Cooperative profits in 2010
A	B	1	2
Agriculture forestry cooperatives	01		
Aquaculture cooperatives	02		
Industrial cooperatives	03		
Construction cooperatives	04		
Commercial cooperatives	05		
Transportation cooperatives	06		
Other cooperatives	07		

## 107. Active cooperative teams in commune (As of 01/7/2011)

Type of cooperative teams	Unit	Code	Total	In which: Committee recognized	Cooperative teams profits in 2010
A	B	C	1	2	3
Total number of active cooperative teams	Team	01			
Number of agriculture, forestry teams	Team	02			
Number of people participating in agriculture, forestry teams	Person	03		x	x
Number of aquaculture teams	Team	04			
Number of people participating in Aquaculture team	Person	05		x	x

108. Are there any handicraft villages in commune?

1  Yes 2  No [ >> CÂU 113]

109. Number of handicraft villages in commune

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110. Number of handicraft villages (If 2 villages make the same product, 2 villages are count)

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111. Information of handicraft villages

Name of handicraft villages (If 2 villages make the same product, 2 villages are count)	Code	Code of trade (following the code)*	Handicraft village is recognized (Mark X)	Registered as a "Traditional trade village" (Mark X)	Number of regularly participating households (household)	Number of regularly participating individuals (person)	Does the Handicraft Village has industrial waste water? (Yes: Fill X; No: Next line)	Wastewater treatment mainly (fill appropriate code in the corresponding line) 1. Using filters 2. Drain the tank 3. Using chemicals 4. Other 5. No treatment	Does the Handicraft Village has industrial solid waste? (Yes: mark X; No: Next line)	Industrial solid waste treatment mainly (fill appropriate code in the corresponding line) 1. Burial 2. Burning 3. Using chemicals 4. Other 5. No treatment
A	B	1	2	3	4	5	6	7	8	9
	01									
	02									
	03									
	04									
	05									

<p><b>* code of trade</b></p> <p>1 = Manufacture of bamboo, rattan; 2 = Rush; 3 = Ceramics; 4 = Lacquer, pearl inlay; 5 = Embroide; 6 = Manufacture of textiles; 7 = Manufacture of Wood; 8 = Shaping and finishing of store;</p>	<p>9 = Manufacture of paper; 10 = Paint; 11 = Folk game (make products and give entertainment); 12 = Manufacture of basic metals; 13 = Manufacture of agriculture, food product; 14 = Wrowing of flower, plant for ornamental purposes 15 = Others</p>
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112. Number of handicraft villages applied mechanization in production

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**PHẦN XI. SYSTEM ORGANIZATION POLITICAL – SOCIAL, WORKING CONDITIONS AND QUALIFICATIONS OF COMMUNE OFFICERS**

113. Commune Office's quality of construction: *Permanent =1; Semi-permanent =2; Other=3*

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114. Is there a photocopy machine in commune office ?

1  Yes 2  No

115. Are there any computers in the commune office?

1  Yes 2  No [ >> Question 120]

116. Number of computers currently in use (units)

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117. Is there access to the Internet at the commune office?

1  Yes 2  No [ >> Question 120]

118. Number of computers with Internet access (units)

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119. Does the commune have its own webpage?

1  Yes 2  No

120. Classification organization political social system in commune 2010

Name of organization	Code	Classification Good= 1 Other = 2	Name of organization	Code	Classification Good= 1 Other = 2
A	B	1	A	B	1
Party in commune	01		Commune Young's Union	05	
Commune People's Council	02		Commune Women's Union	06	
Commune People's Committee	03		Commune farmer's Union	07	
Vietnamese Fatherland Front in commune	04		Commune vetera's Union	08	

121. Political system in village:

Name of organization	Code	Number of villages have [...]	Name of organization	Code	Number of villages have [...]
A	B	1	A	B	1
Branch of Party	01		Branch of farmer's Union	04	
Branch of Young's Union	02		Branch of vetera's Union	05	
Branch of Women's Union	03		Village leaders	06	

122. Qualifications of Commune Officers

	Code	Year of birth	Gender Male= 1 Female =2	Qualification*			
				General Education	Highest Professional, technical training	Political training	Government management training
A	B	1	2	3	4	5	6
Party Committee Secretary	01						
Chairman of the People's committee	02						
Vice Chairman of the People's committee (first)	03						
Vice Chairman of the People's committee (second)	04						
Vice Chairman of the People's committee (third)	05						

\*Write an appropriate code of each column in the corresponding line for each title

Column 3: Primary=1; Junior high school=2; Senior high school=3

Column 4: No training=1; Trained but not certified= 2; Elementary occupations = 3; Intermediate occupations, technical= 4;

Vocational college = 5; College=6; University and post university=7

Column 5: No training=1; Primary training=2; Intermediate =3; Senior=4; Bachelor's degree And over=5

Column 6: No training=1; Trained=2

**Enumerator**  
(Signature and full name)

(Date) ..... /...../2011  
**Chairman of Commune People's Committee**  
(Signature, stamp and full name)