

Mapping assessment women's SSF organizations

S1: Survey information

Name of data recorder

Survey date

(DD/MM/YYYY)

(DD/MM/YYYY)

yyyy-mm-dd

Country

- ☐ Ghana
- ☐ Uganda
- ☐ Malawi
- ☐ Sierra Leone

Region

District

- ☐ Kambia
- ☐ Port Loko
- ☐ Bonthe
- ☐ Pujehun

District

Community

Stratum

Cluster

Welcome and thank them for coming. Introduce yourself and ask for group members to give brief introductions

☐ OK

Describe the survey purpose: "We are conducting a study to assess the status of women's organizations in small-scale fishers in select countries as part of a United Nations Food and Agriculture Organization project focused on empowering women in small-scale fisheries to improve feed security. The purpose of this research is to understand how women are currently organized in the fishing sector and what the capacities and needs of their organizations are. This study recognizes that women play diverse roles in fisheries along the value chain, especially in postharvest processing activities including value addition and trade of fish products. We are meeting with members of organizations like yours, to ask them questions about the structure and history of their group, how they work, and what their collective capacities and needs are. We are here to listen to your answers and experiences without judgment, so please feel free to answer the questions honestly. This survey will take around 1-1.5 hours. Your participation is voluntary. After this study is completed, the results will be made available as a report. The results of this research will inform project activities to empower women in the fishing sector through FAO project activities. Are there any questions for us before we begin the survey? With your consent, we will begin the survey."

- ☐ This group gives consent to proceed with survey
- ☐ Decline to be interviewed

Positions of group members present

- ☐ Chair person
- ☐ Vice chair
- ☐ Secretary
- ☐ Treasurer
- ☐ Other executive committee members
- ☐ Regular group member

S2: Organization type and status

Organization name

Type of water body where fishery-related activities occur.

- ☐ Freshwater lake
- ☐ River
- ☐ Coastal lagoon or estuary
- ☐ Marine coastal zone
- ☐ Other

Specify what other type of water body

Name of water body(s)

What is the scale of your organization (i.e., where are your members coming from)?

- ☐ Village
- ☐ Sub-county or traditional authority
- ☐ District
- ☐ Region
- ☐ National
- ☐ Other

Specify other for scale of the organization.

What type of organization best describes your group?

- ☐ Union
- ☐ Cooperative
- ☐ Community Based Organization
- ☐ Association
- ☐ Advocacy group
- ☐ Savings, credit and loan group (microfinance)
- ☐ Sub-committee of the village fisheries governance body (e.g. BVC, BMU)
- ☐ Other

Specify what other type of organization the group is.

Is your group formally registered?

- ☐ Yes
- ☐ No

Where is your group registered (i.e., what office)?

- ☐ Registrar general
- ☐ Ministry or Department of Cooperatives
- ☐ Ministry or Department of Fisheries
- ☐ Local Commerce Department
- ☐ Community Development Office
- ☐ Ministry of Trade
- ☐ Ministry of Justice
- ☐ Ministry of Social Welfare and Gender
- ☐ District local council
- ☐ Other

Specify what other office the group is registered with**Does your group have any of the following:**

Yes

No

Don't know

Constitution or by-laws☐☐☐**Bank account**☐☐☐**Executive committee**☐☐☐**Updated membership list**☐☐☐**Meeting records or minutes**☐☐☐**S3: History and objectives****What year did your group initially form?***Enter the year only*

What year did your group formally become registered?*Enter the year or "0" if they are not registered*

Who initially formed the group?

- ☐ Self-started by an individual
- ☐ Self-started by a group of community members
- ☐ Separated from another fisheries group
- ☐ Village fisheries governance body (e.g. BMU or BVC)
- ☐ Local council or chairperson
- ☐ District government
- ☐ Central government
- ☐ Academic institution
- ☐ NGO
- ☐ Development project
- ☐ National association for women in fisheries
- ☐ Other

Specify "other" for who formed the group.

» S3.2: Objectives

What is your group's main purpose or objective(s)?

Open ended space to record and summarize their response

What is your group's main purpose or objective(s)?*Categories to recode or assign their open-ended response to (can be done after data collection).*

- ☐ Improve household welfare or livelihoods
- ☐ Social welfare or solidarity
- ☐ Better access or rights to natural resources (e.g. fish)
- ☐ Participate in formal fisheries management or decision-making
- ☐ Self-governance (i.e. controlling your own organization)
- ☐ Gender equality (e.g., in response to hardships women face)
- ☐ Access to outside financial support (e.g. external grants or loans)
- ☐ Saving money as a group and pool capital (i.e. greater purchasing power)
- ☐ Learning new skills and techniques for harvesting or processing
- ☐ Access to workspace or equipment (e.g. boats or processing tools)
- ☐ Environmental issues (e.g. resource scarcity or degradation)
- ☐ Expand trade and market access
- ☐ Greater visibility and support from the government
- ☐ Other

Specify "other" for objectives.**Has your group been successful at meeting its objectives?***The ones selected above.*

- ☐ Yes, we have met or made significant progress towards our original objectives
- ☐ To some extent, we have made some progress towards our original objectives
- ☐ No, we have not made progress towards our original objectives
- ☐ Other

Specify what "other" means for objectives met.**Groups change over time as they develop and evolve to focus on different activities. What stage of collective action is your group primarily focused on?***I.e. What is your group focusing its energy on?*

- ☐ Initial formation or formalization as a group
- ☐ Acting as a group to meet our initial, primary objectives
- ☐ Acting as a group to meet new or secondary objectives
- ☐ None of the above, the group exists but is inactive

Does your group have any of the following rules?*Includes both formal written rules and informal rules in use.*

Yes (working rule in-use)

Rule exists but isn't working or in-use

No

Rules for new members to join☐☐☐**Rules for choosing leaders**☐☐☐**Rules for when leadership changes**☐☐☐**Rules to remove a member**☐☐☐**Who generally participates in the creation of the organization's internal rules?**☐

Executive members and general members

☐

Executive members only

☐

President or chairperson only

☐

the government

☐

Other

Specify who participates in rule creation.**How often do members pay their regular contributions to the group (i.e. follow the rules for membership fees)?**☐

Always

☐

Most of the time

☐

Half of the time

☐

Rarely

☐

Never

☐

NA (we do not require any membership fees)

How often does leadership change?☐

Every 6 months

☐

Yearly

☐

Every 2 years

☐

Every 3 years

☐

Every 4 years

☐

Every 5 years or more

☐

NA (no rule)

S5: Membership

How many members did your group have when it first formed?

Enter the number only, estimate if needed.

How many TOTAL members does your group have currently?

Enter the number only.

How many of your group's current members are WOMEN?

How many of your group's current members are MEN?

How many current members are under the AGE of 35?

Estimate if needed.

What percentage of the group's members are actively engaged in the organization (conducting work, attending meetings)?

Help the group estimate (from 0-100%) what proportion of members are active.



Is your group interested in growing in size and gaining new members?

☐ Yes

☐ No

Are you able to grow in size?

☐ Yes, we are actively adding new members and growing

☐ We want to grow, but can not find new members to join

Why is your group NOT interested in growing in size?

Is there a gendered division of labor within your group?

- ☐ Yes
- ☐ No

Describe the gendered division of labor within the group.

The different types of work done or roles played by men and women within the group.

S6: Communication

Do members share relevant information with the rest of the group? For instance, if one member attends a training, meeting, or workshop on behalf of the group, is this information typically shared?

- ☐ Always
- ☐ Most of the time
- ☐ Half the time
- ☐ Rarely
- ☐ Never

How is information one member gains on behalf of the group shared with the other members?

- ☐ Shared at regularly scheduled meetings
- ☐ A special meeting is called
- ☐ Face-to-face informally shared (outside of regular meetings)
- ☐ Written letters
- ☐ Text messages
- ☐ Phone calls
- ☐ Other

Describe the other way information is shared

Is information that is shared within the group communicated in a way that is accessible to all members?

- ☐ Accessible to ALL members
- ☐ Accessible to MOST members
- ☐ Accessible to HALF of members
- ☐ Accessible to LESS THAN HALF of members
- ☐ Information is NOT shared or made accessible to members

Why is the accessibility of information or information sharing an issue within the group?

- ☐ Lack of consistent administrative procedures governing information sharing
- ☐ Lack of accountability or enforcement of administrative procedures for information sharing
- ☐ Levels of literacy
- ☐ Access to technology (cell phones or network)
- ☐ Lack of trust
- ☐ Other

What other issue affects information sharing?

S7: Meetings**Does your group meet regularly to WORK together?**

E.g. meeting to do processing and value addition activities, to harvest fish, or to maintain equipment.

- ☐ Yes
- ☐ No

How many days per month does your group normally meet to work together (i.e. for harvesting or processing)?

Enter a number only. E.g., if they meet every week, enter "4" or if they meet biweekly, enter "2".

Does your group meet for REGULAR planned meetings?

E.g. to address group business such as dividing money, discussing market changes, or weather.

- ☐ Yes
- ☐ No

How many times a year does your group meet for REGULAR planned meetings?

Enter a number only. E.g., if they meet every 6 months, enter "2".

Does your group hold GENERAL meetings?

E.g. to elect officials, review annual activities or reports, discuss long-term plans.

- ☐ Yes
- ☐ No

How many times a year does your group hold GENERAL meetings?

Enter a number only. E.g., If they meet every 6 months, enter "2".

S8: Collective assets and activities

» S8.1: Access to assets

Does your group (either the entire group or individual members) have access to land to use for your fishery activities?

- ☐ Yes
- ☐ No

How is land accessed for fishery activities?

- ☐ Collectively owned
- ☐ Collectively rented
- ☐ Individuals negotiate access to land separately
- ☐ Other

Does your group (either the entire group or individual members) have secure tenure rights to access fish resources?

- ☐ Yes
- ☐ No

How are tenure rights to fish resources accessed?

- ☐ Collectively owned rights
- ☐ Collectively rent access to tenure rights (e.g. permits)
- ☐ Individuals negotiate tenure access to resources separately (e.g. permits)
- ☐ Other

Does your group (either the entire group or individual members) have access to an office for its business activities?

- ☐ Yes
- ☐ No

How is office space accessed?

- ☐ Collectively owned
- ☐ Collectively rented
- ☐ Individuals negotiate access to office space separately
- ☐ Other

Does your group (either the entire group or individual members) have access to a secure workspace (e.g. for drying, processing, packaging, storing equipment)?

- ☐ Yes
- ☐ No

How is secure workspace accessed for fishery-related activities?

- ☐ Collectively own workspace
- ☐ Collectively rent workspace
- ☐ Individuals negotiate workspace access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to dry storage space for keeping value-added fish products (e.g. sun-dried, fried, or smoked and packaged fish)?

- ☐ Yes
- ☐ No

How is dry storage space accessed for keeping value-added fish products?

- ☐ Collectively own dry storage space
- ☐ Collectively rent dry storage space
- ☐ Individuals negotiate access to dry storage space separately
- ☐ Other

Does your group (either the entire group or individual members) have access to cold storage space (e.g. coolers with ice or electricity) for keeping fresh fish?

- ☐ Yes
- ☐ No

How is cold storage space accessed to keep fresh fish?

- ☐ Collectively own cold storage
- ☐ Collectively rent cold storage
- ☐ Individuals negotiate access to cold storage space separately
- ☐ Other

Does your group (either the entire group or individual members) have access to a market stall or shop for selling fish products?

- ☐ Yes
- ☐ No

How is a market stall or shop accessed?

- ☐ Collectively owned stall or shop
- ☐ Collectively rented stall or shop
- ☐ Individuals negotiate access to market stalls or shops
- ☐ Other

Does your group (either the entire group or individual members) have access to raised drying racks for drying fish?

- ☐ Yes
- ☐ No

How are raised drying racks accessed?

- ☐ Collectively owned
- ☐ Collectively rented
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to a smoking kiln to smoke fish?

- ☐ Yes
- ☐ No

How are smoking kilns accessed?

- ☐ Collectively owned
- ☐ Collectively rented
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to any other post-harvest processing equipment used to make value-added fish products (e.g. cooking pots, wash basins, packaging equipment, processing machinery)?

Applies to equipment not already mentioned above (NOT raised drying racks or smoking kiln)

- ☐ Yes
- ☐ No

How is other post-harvest processing equipment accessed?

- ☐ Collectively owned
- ☐ Collectively rented
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to a vehicle (e.g. car or truck) for transporting fish or fish products?

- ☐ Yes
- ☐ No

How is a vehicle for transporting fish/fish products accessed?

- ☐ Collectively owned
- ☐ Collectively rented/hired
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to a motorbike for transporting fish or fish products?

- ☐ Yes
- ☐ No

How is a motorbike(s) accessed for transporting fish/fish products?

- ☐ Collectively owned
- ☐ Collectively rented/hired
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individuals) have access to a bicycle, push-trike/push-cart for transporting fish or fish products?

- ☐ Yes
- ☐ No

How is a bicycle or push-trike accessed for transporting fish/fish products?

- ☐ Collectively owned
- ☐ Collectively hired
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to fishing equipment?

- ☐ Yes
- ☐ No

How is fishing equipment accessed?

- ☐ Collectively owned
- ☐ Collectively rented
- ☐ Individuals negotiate access separately
- ☐ Other

Does your group (either the entire group or individual members) have access to a fishing boat?

☐ Yes

☐ No

How is a fishing boat accessed?

☐ Collectively owned

☐ Collectively rented

☐ Individuals negotiate access separately

☐ Other

Does your group (either the entire group or individual members) have access to a boat engine (e.g. outboard motor)?

☐ Yes

☐ No

How is a boat engine accessed?

☐ Collectively owned

☐ Collectively rented

☐ Individuals negotiate access separately

☐ Other

» S8.2: Division of labor and activities along the value chain

What steps in the fisheries value chain does your group represent (i.e. are the majority of the members engaged in)?

☐ Pre-harvest (e.g. mending gear or equipment, cleaning boats, preparing meals for fishermen)

☐ Harvesting (fishing, gleaning, or aquaculture)

☐ Processing

☐ Trading

How does your group conduct their pre-harvest work?

☐ Individually

☐ Collectively

☐ Both

How do group members harvest fish resources?

Individually

Collectively

Both

NA

Fishing or gleaning on foot

☐

☐

☐

☐

Fishing from a boat

☐

☐

☐

☐

Aquaculture

☐

☐

☐

☐

How do group members conduct fish processing activities?

Individually

Collectively

Both

NA

Drying fish

☐☐☐☐

Smoking fish

☐☐☐☐

Packaging

☐☐☐☐

How do group members conduct fish trading activities?

Individually

Collectively

Both

NA

Transporting products

☐☐☐☐

Trade

☐☐☐☐

» S8.3: All fish and aquatic species

What types of fish does your group work with (including harvest, process or trade)?

☐

Small pelagics

☐

Medium or large pelagics

☐

Demersal fish (e.g. tilapia or Nile perch)

☐

Reef fish

☐

Invertebrates

☐

Other

What other type of aquatic resource does your group work with?

Which value chain activities does your group do with small pelagics?

☐

Fishing

☐

Aquaculture

☐

Processing

☐

Trade

Which value chain activities does your group do with medium or large pelagics?

☐

Fishing

☐

Aquaculture

☐

Processing

☐

Trade

What value chain activities does your group do with demersal fish?

- ☐ Fishing
- ☐ Aquaculture
- ☐ Processing
- ☐ Trade

Which value chain activities does your group do with reef fish?

- ☐ Fishing
- ☐ Aquaculture
- ☐ Processing
- ☐ Trade

Which value chain activities does your group do with invertebrates?

- ☐ Fishing
- ☐ Aquaculture
- ☐ Processing
- ☐ Trade

Which value chain activities does your group do with "other" aquatic resource types?

- ☐ Fishing
- ☐ Aquaculture
- ☐ Processing
- ☐ Trade

» S8.4: Primary species ranked by importance to group income**PRIMARY fishery activity: What type of fishery resource is the most important for the group's (or group member's) income?**

Includes all productive activities (e.g. harvesting and/or post-harvesting activities)

- ☐ Small pelagics
- ☐ Medium or large pelagics
- ☐ Demersal fish (e.g. tilapia or Nile perch)
- ☐ Reef fish
- ☐ Invertebrates
- ☐ Other

Describe what type of fishery resource for "other"

PRIMARY fishery activity: List the SPECIES (vernacular name) and what value added PRODUCTS are sold for the resource type selected above.

E.g., Tilapia smoked, Tilapia sun-dried

PRIMARY: How is this resource accessed by the group/group members?

- ☐ Harvested ourselves (individually or as a group)
- ☐ Harvested by a crew we hire
- ☐ Bought from fishermen
- ☐ Bought from middle-men or traders
- ☐ Bought from wholesalers
- ☐ Other

PRIMARY: Describe other access

PRIMARY: Where does your group/group members primarily sell these products (described above)?

- ☐ Local market in the area
- ☐ Local market that is far-away (more than 2 hours travel)
- ☐ Medium or large market (in the country)
- ☐ Regional market (outside the country)
- ☐ Middlemen
- ☐ Tourists or hotels
- ☐ Local food vendors
- ☐ National processing or export company
- ☐ Foreign processing or export company
- ☐ Other

Specify "other" outlet for selling primary fishery products

» S8.5: Secondary species ranked by importance to group income

SECONDARY fishery activity: What type of fishery resource is the second most important for the group's (or group member's) income?

Includes all productive activities (e.g. harvesting and/or post-harvesting activities)

- ☐ Small pelagics
- ☐ Medium or large pelagics
- ☐ Demersal fish (e.g. Tilapia, Nile perch, grouper)
- ☐ Reef fish
- ☐ Invertebrates
- ☐ Other
- ☐ NA (none)

SECONDARY fishery activity: List the SPECIES (vernacular name) and what value added PRODUCTS are sold for the resource type selected above.

E.g., Tilapia smoked, Tilapia sun-dried

SECONDARY: How is this resource accessed by the group/group members?

- ☐ Harvested ourselves (individually or as a group)
- ☐ Harvested by a crew we hire
- ☐ Bought from fishermen
- ☐ Bought from middle-men or traders
- ☐ Bought from wholesalers
- ☐ Other

SECONDARY: Describe other access

SECONDARY: Where does your group/group members primarily sell these products?

- ☐ Local market in the area
- ☐ Local market that is far-away (more than 2 hours travel)
- ☐ Medium or large market (in the country)
- ☐ Regional market (outside the country)
- ☐ Middle men
- ☐ Tourists or hotels
- ☐ Local food vendors
- ☐ Foreign processing or export company
- ☐ National processing or export company
- ☐ Other

Specify "other" outlet for sale for secondary products

» **S8.6: Tertiary species ranked by importance to group income**

What type of resource is the THIRD most important for the group's (or group member's) income?

- ☐ Small pelagics
- ☐ Medium or large pelagics
- ☐ Demersal fish (e.g. Tilapia, Nile perch, grouper)
- ☐ Reef fish
- ☐ Invertebrates
- ☐ Other
- ☐ NA (none)

Describe third most important resource type for "other"

THIRD most important fishery activity: List the SPECIES (vernacular name) and what valueadded PRODUCTS are sold for the resource type selected above.

THIRD most important: How is this fishery resource accessed by the group/group members?

- ☐ Harvested ourselves (individually or as a group)
- ☐ Harvested by a crew we hire
- ☐ Bought from fishermen
- ☐ Bought from middle-men or trader
- ☐ Bought from wholesalers
- ☐ Other

Describe "other" access for tertiary fishery products

THIRD most important: Where does your group/group members primarily sell these products?

- ☐ Local market in the area
- ☐ Local market that is far-away (more than 2 hours travel)
- ☐ Medium or large market (in the country)
- ☐ Regional market (outside the country)
- ☐ Middle men
- ☐ Tourists or hotels
- ☐ Local food vendors
- ☐ Foreign processor or export company
- ☐ National processor or export company
- ☐ Other

Specify "other" outlet for selling tertiary fishery products.

» S8.7: Non-fishery productive group activities

NON-FISHERY group activities: List any other group productive activities (e.g. income-earning) that are not fishery-related that your organization is engaged in. (This refers only to group-level activities, NOT individual livelihood activities, UNLESS the group is a VLSA/rotating savings and credit group, in which case they can include productive activities that the MAJORITY of the members are engaged in to increase savings).

E.g. weaving mats, making brooms, making soap. Enter "NA" for none.

» S9: Processing procedures

In post-harvest processing, how are fish sun-dried?

- ☐ Directly on the sand or ground
- ☐ On the ground on tarps or cloth
- ☐ On rocks
- ☐ Raised open racks
- ☐ Raised covered racks
- ☐ NA (nothing is dried)

What are the main problems your group experiences in relation to sun-drying fish?

- ☐ Post-harvest loss due to rain
- ☐ Post-harvest loss due to animals or pests
- ☐ Theft
- ☐ Cold storage space (for fresh fish before drying)
- ☐ Dry storage space (for storing value-added products)
- ☐ Lack of access to improved drying racks
- ☐ Other
- ☐ None (no problems)

Describe the "other" problem experienced in sun-drying.

How does your group smoke fish?

- ☐ Traditional kiln
- ☐ Improved technology
- ☐ NA (no smoking is done)

What are the main problems your group members experience in relation to smoking fish?

- ☐ Access to fuel-wood or price of fuel
- ☐ Lack of access to improved oven technology
- ☐ Consistency of product quality
- ☐ Negative health effects from smoke (e.g. eyes or lungs)
- ☐ Cold storage (for fresh fish before smoking)
- ☐ Dry storage (for storing value-added products)
- ☐ Competition for access to fresh fish for smoking
- ☐ Other
- ☐ None (no problems)

Describe the "other" issue related to smoking fish.

S10: Finances

How are profits allocated?

- ☐ All profits go to the group account first (distributed to individuals at a later time)
- ☐ Individual members keep profits and REGULARLY contribute to the group account
- ☐ Individual members keep profits and only contribute to group account AS NEEDED
- ☐ Other

Describe the "other" model for allocating profits

What are your group's sources of income (i.e. how are group expenses covered)?

- ☐ Regular member contributions (dues or percentage of individual's sales)
- ☐ Members contributing as needed to cover group expenses
- ☐ Sale of fishery products by the organization
- ☐ Another non-fishery related commercial activity
- ☐ External grants and loans
- ☐ Other

Describe the "other" source of income.

Has your group received any GRANTS in the last 5 years?

- ☐ Yes
- ☐ No

Who provided the grant?

- ☐ Fisheries department
- ☐ Government (non-fisheries)
- ☐ NGO
- ☐ Academia
- ☐ Commercial bank
- ☐ Microfinance institution
- ☐ Village savings and loan association
- ☐ Other

Describe the other source of the grant.

Has your group received any SOFT LOANS in the last 5 years?

- ☐ Yes
- ☐ No

Who provided the soft loan?

- ☐ Fisheries department
- ☐ Government (non-fisheries)
- ☐ NGO
- ☐ Academia
- ☐ Commercial bank
- ☐ Microfinance institution
- ☐ Village savings and loan association
- ☐ Other

Describe the other source of the soft loan.

Has your group received any REGULAR LOANS (e.g. collateral backed) in the last 5 years?

- ☐ Yes
- ☐ No

Who provided the regular loan?

- ☐ Fisheries department
- ☐ Government (non-fisheries)
- ☐ NGO
- ☐ Academia
- ☐ Commercial bank
- ☐ Microfinance institution
- ☐ Other

Describe the other source of the regular loan.

Has your group received any SUBSIDIES or COST-SHARING assistance in the last 5 years?

- ☐ Yes
- ☐ No

Who provided the subsidized assistance?

- ☐ Fisheries department
- ☐ Government (non-fisheries)
- ☐ NGO
- ☐ Academia
- ☐ Commercial bank
- ☐ Microfinance institution
- ☐ Other

Describe other for the source of subsidies or cost-sharing assistance.

Has your group received any IN-KIND or in-gratis support (e.g. donations of goods or services) in the last 5 years?

- ☐ Yes
- ☐ No

Who provided the in-kind support?

- ☐ Fisheries department
- ☐ Government (non-fisheries)
- ☐ NGO
- ☐ Academia
- ☐ Commercial bank
- ☐ Microfinance institution
- ☐ Other

Describe the other institution that provided the in-kind support.

Is the group financially self-sufficient?

Select the description that best describes the group's degree of financial dependence on outside sources such as the government or NGOs.

- ☐ Completely dependent on outside financial support
- ☐ Somewhat dependent on outside financial support
- ☐ Fully financially independent and self-sufficient
- ☐ Other

Describe "other" for degree of financial sufficiency.

Are the group's financial records and accounts made accessible to regular members for review?

- ☐ Yes
- ☐ No
- ☐ Other

Describe "other" for members access to financial accounts.

S11: Benefits

Do members receive any of the following benefits through their group membership?

Yes

No

Technical training or knowledge

☐
☐

Access to individual loans/credit from the group

☐
☐

Social support (e.g. help covering expense of funerals or illness)

☐
☐

Facilities or workspace

☐
☐

Equipment

☐
☐

More empowerment or respect

☐
☐

A voice to engage in decision-making

☐
☐

Market access

☐
☐

Better access to fish

☐
☐

Better access to inputs (packaging, spices, fuel)

☐
☐

Other benefits

☐
☐

Describe "other" benefits (if selected above).

Leave blank if NA

S12: Capacity

What is your group's main strength? (A quality or characteristic of the group).

List only the most important one.

What is your group's main achievement? (A concrete activity or example of an accomplishment).

List only the most important one.

S13: Barriers

For each of the following issues, describe whether or not this is currently an **INTERNAL** barrier or challenge for your group.

By 'internal' we mean factors that are determined by the organization and its members.

Shared objectives

☐
☐
☐

Commitment of members

☐
☐
☐

Internal communication

☐
☐
☐

Leadership skills

☐
☐
☐

Conflict resolution

☐
☐
☐

Equipment

☐
☐
☐

Storage space

☐
☐
☐

Market linkages

☐
☐
☐

For each of the following issues, describe whether or not this is currently an **EXTERNAL** barrier for your group.

By 'external' we mean factors in the local environment and political context in which the group operates which may affect the group's ability to function.

Formal registration

☐
☐
☐

Quality of natural resources/availability of fish

☐
☐
☐

Illegal fishing

☐
☐
☐

Government support

☐
☐
☐

Enabling political environment in the village

☐
☐
☐

Access to outside credit or loans

☐
☐
☐

Access to formal market spaces

☐
☐
☐

Landing site infrastructure

☐
☐
☐

Attitudes of discrimination towards women or harassment

☐
☐
☐

S13: External linkages

Is your group a member of a regional or national umbrella organization or wider platform?

☐ Yes

☐ No

What regional or national organization(s) is your group a member of? List the name of the group and level the group operates at (e.g., national, regional).

Has your group benefited from this connection to a wider organization (e.g. national platform or umbrella group)?

☐ Yes

☐ No

Describe how your group has benefited from being a member of a wider organization.

Describe why your group has NOT benefited from being a member of a wider organization.

Do you think it would be beneficial for your group to join a wider organization (e.g. a national platform or umbrella group)?

☐ Yes

☐ No

Has your group or group members participated in a learning exchange with another women's organization or fisherfolk group(s)?

☐ Yes

☐ No

Is your group in regular contact with other women's organizations or fisherfolk group(s)?

Through meetings or informal discussions with other groups about fishing, business, regulations, etc.

☐ Yes

☐ No

Has your group participated in any of the following fisheries management or governance activities?

- ☐ Formal fisheries governance consultation or decision-making process
- ☐ Monitoring or surveillance of fishing areas or regulations
- ☐ Study of fish stocks (e.g. recording length/weight measurements)
- ☐ Study of alternative fishing methods or technologies
- ☐ Study of alternative processing methods or technologies
- ☐ Other activity
- ☐ None (this group has NOT participated in any governance activities)

Describe the "other" management activity.

Are technical government officers (CDOs or DFOs) in contact to provide technical outreach services or support to your group? I.e., do they contact your group to listen and provide support?

Regularly (once a season or more)

Less regularly (1-2 times a year)

No contact

Phone contact with your group

☐
☐
☐

Field visits to your group

☐
☐
☐

Invite your group to attend meetings or trainings

☐
☐
☐

How would you want government officers to contact your group and provide technical support and extension services? Through:

☐

Phone calls

☐

Field visits

☐

Invite us to their meetings or for trainings

☐

Other

Describe the "other" way your group would like to receive government contact and technical support.

Does your group provide any regular or annual reports on group activities to government departments or ministries?

☐

Yes

☐

No

☐

Other

Describe the "other" requirements for reporting to technical government officers.

S14: Training

Has your group received ANY kind of formal technical trainings?

☐

Yes

☐

No

Has your group received financial management training?

Book keeping, accounting, business planning, transparency

☐

Yes

☐

No

Who provided financial management training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the financial management training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put this training into practice
- ☐ Tried to apply training but were unsuccessful
- ☐ Did not try apply the training

Has your group received administrative training?

Record keeping, how to run meetings, leadership.

- ☐ Yes
- ☐ No

Who provided administrative training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the administrative training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put this training into practice
- ☐ Tried to apply the training but were unsuccessful
- ☐ Did not try apply the training

Has your group received any harvest-related technical training?

On harvest techniques, gear, regulations.

- ☐ Yes
- ☐ No

Who provided the harvest-related training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the harvest-related training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put the training into practice
- ☐ Tried to apply the training but unsuccessful
- ☐ Did not try to apply the training

Has your group received any processing-related technical training?

Value addition techniques, safety and food handling, packaging

- ☐ Yes
- ☐ No

Who provided the processing-related technical training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the processing-related training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put the training into practice
- ☐ Tried to apply the training but were unsuccessful
- ☐ Did not try to apply the training

Has your group received any marketing training?

How to access markets, how to promote products, price information.

- ☐ Yes
- ☐ No

Who provided the marketing training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the marketing training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put the training into practice
- ☐ Tried to apply the training but were unsuccessful
- ☐ Did not try to apply the training

Has your group received any environmental awareness or resource conservation training?

Related to preserving resources, protected areas, climate change , or natural disasters.

- ☐ Yes
- ☐ No

Who provided the environmental awareness or resource conservation training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the environmental training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put the training into practice
- ☐ Tried to apply what we learned in the training but were unsuccessful
- ☐ Did not try to apply the training

Has your group received any gender-related training?

Empowerment, sensitization, anti-discrimination.

- ☐ Yes
- ☐ No

Who provided the gender-related training?

- ☐ Fisheries Department
- ☐ Government (any other department)
- ☐ NGO
- ☐ Academia
- ☐ Other

Has your group been able to use the knowledge from the gender training and put it into practice?

i.e. has the information from the training been useful and applied to improve your group?

- ☐ Successfully put the training into practice
- ☐ Tried to apply what we learned in the training but were unsuccessful
- ☐ Did not try to apply the training

If the group was unsuccessful at applying or did not attempt to apply knowledge from ANY of the above trainings they received, describe WHY.

Enter NA if group experienced no issues.

What is the highest priority need to strengthen your organization's capacity to do its work?

List only one and include descriptive detail.

S15: Contact information (to follow-up with groups if needed)

Primary contact person's name, position, and phone number

Secondary contact person's name, position and phone number

Email contact for group

Space to record any additional or final comments from the group.

Space for enumerator or data recorder to note any of their own comments about the group, the interview, or the surrounding context.

Record your current location

latitude (x.y °)

longitude (x.y °)

altitude (m)

accuracy (m)

